



WORC

WORKFORCE OPPORTUNITIES & RESIDENCY CAYMAN
CAYMAN ISLANDS GOVERNMENT

APPLICATION FOR RESIDENCY AND EMPLOYMENT RIGHTS CERTIFICATE

Spouse/Civil Partner of a Permanent Resident

The completed application should be sent to:

The Secretary, Caymanian Status & Permanent Residency Board or The Director of WORC - PO Box 1098, Cayman Islands KY1-1102

PLEASE DO NOT LEAVE ANY QUESTION BLANK. IF A QUESTION DOES NOT APPLY TO YOU, INSERT "NOT APPLICABLE" OR "N/A" IN THE SPACE PROVIDED. RETAIN A COPY OF ALL APPLICATIONS AND ATTACHMENTS PROVIDED TO WORC.

DO NOT USE LIQUID PAPER OR CORRECTION TAPE, IF AN ERROR IS MADE CROSS OUT AND INITIAL THE CHANGE(S) OR USE A FRESH PAGE

☐ Initial Application for RERC (15 Years)

☐ Renewal Application of RERC (Indefinite)

PERSONAL DETAILS OF APPLICANT

1. Surname (Last Name) _____ Maiden Name _____ Given Names (First Names) _____
2. Nationality _____ Date of Birth _____ Gender ☐ Male ☐ Female
Country of Birth _____
3. Passport No. _____ Date of Issue _____ Place of Issue _____ Date of Expiry _____
4. Have you ever been married/a civil partner before? ☐ Yes ☐ No If yes, date of Dissolution _____
Have you ever been widowed? ☐ Yes ☐ No
Have you been married/a civil partner or widowed more than once? ☐ Yes ☐ No If yes, explain _____
Former spouse's/civil partner's full name _____
5. Address _____
District _____ P.O. Box & KY _____ Telephone _____
E-Mail Address _____
6. Occupation _____ Are you currently employed? ☐ Yes ☐ No
If Yes, Name of Employer/Business _____
Address _____
District _____ P.O. Box & KY _____ Telephone _____
7. What is your current immigration status?
☐ a. Work Permit Holder - Expiry Date _____ ☐ b. Visitor (new to island) - Expiry Date _____
☐ c. Work Permit Dependant - Effective Date(s) _____ ☐ d. Dependant Spouse of a Permanent Resident _____
Effective Date(s) _____
☐ e. Other - explain _____

DETAILS OF AGENT (IF APPLICABLE)

8. Name of Agent / Representative _____
9. Mailing Address / PO Box & KY _____
Physical Address _____
10. Telephone/Cell _____ Email Address _____



WORC

WORKFORCE OPPORTUNITIES & RESIDENCY CAYMAN
CAYMAN ISLANDS GOVERNMENT

APPLICATION FOR RERC SPOUSE/CIVIL PARTNER OF A PERMANENT RESIDENT

PLEASE DO NOT LEAVE ANY QUESTION BLANK. IF A QUESTION DOES NOT APPLY TO YOU, INSERT "NOT APPLICABLE" OR "N/A" IN THE SPACE PROVIDED. USE SEPARATE SHEET OF PAPER IF NECESSARY.

PERSONAL DETAILS OF SPOUSE/CIVIL PARTNER WHO HOLDS PERMANENT RESIDENCY

11. Last Name _____ Maiden Name _____ First Name(s) _____

12. Place of Birth _____ Date of Birth _____ Gender ☐ Male ☐ Female

13. Date of Marriage/Civil Partnership _____ Place of Marriage _____

14. Has your spouse ever been married/civil partner before? ☐ Yes ☐ No If Yes, Date of Dissolution _____

Have you ever been widowed? ☐ Yes ☐ No

Has your spouse been Married/Civil Partner or Widowed more than once? ☐ Yes ☐ No

If Yes, explain _____

Former spouse's/civil partner's full name _____

15. Occupation _____ Name of Employer/Business _____

Employer's PO Box & KY Code _____ Telephone _____

Email Address _____

CHARACTER / CRIMINAL HISTORY

16. Have you ever been charged or convicted in a court of law of a criminal offence in any country? ☐ Yes ☐ No If yes, provide details

Nature of Offence	Date	Location	Verdict and Sentence
_____	_____	_____	_____
_____	_____	_____	_____

17. Have you ever been required to pay an administrative fine for an offence in the Cayman Islands or other country, other than for a traffic offence? If you answered yes, please provide details below:

Nature of Fine	Date	Location	Amount (CI\$)
_____	_____	_____	_____
_____	_____	_____	_____

18. Have you ever been sanctioned by a professional ethics body, licensing board or any other regulating body? If you answered yes, please provide details below:

Nature of Sanction	Date	Location	Reasons
_____	_____	_____	_____
_____	_____	_____	_____

19. Please provide the names of three personal references:

Names of Referees	Phone	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

**WROC**WORKFORCE OPPORTUNITIES & RESIDENCY CAYMAN
CAYMAN ISLANDS GOVERNMENT

APPLICATION FOR RERC SPOUSE/CIVIL PARTNER OF A PERMANENT RESIDENT

PLEASE DO NOT LEAVE ANY QUESTION BLANK. IF A QUESTION DOES NOT APPLY TO YOU, INSERT "NOT APPLICABLE" OR "N/A" IN THE SPACE PROVIDED. USE SEPARATE SHEET OF PAPER IF NECESSARY.

DEPENDANT DETAILS (IF APPLICABLE)

20. Do you have any non-Caymanian dependants whom you wish to accompany you? ☐ Yes ☐ No

If Yes, you must complete and submit RAD - the Accompanying Dependant Supplement Form along with this form.

Name	Date of Birth	Nationality	Relationship
_____	_____	_____	_____
_____	_____	_____	_____

21. Is your spouse the biological parent of the above listed dependant(s)? ☐ Yes ☐ No

22. Do you have any non-Caymanian dependants that are not accompanying you? ☐ Yes ☐ No

If Yes, provide details below.

Name	Date of Birth	Nationality	Relationship
_____	_____	_____	_____
_____	_____	_____	_____

23. Do you have any Caymanian children? ☐ Yes ☐ No If Yes, provide details below.

Name	Date of Birth	Nationality	Relationship
_____	_____	_____	_____
_____	_____	_____	_____

24. Where and with whom does the child(ren) currently reside?

Name of Guardian	Relationship of Guardian to child(ren)	Full Address (Street address & Country)
------------------	--	---

Phone	PO Box & KY	Email Address
-------	-------------	---------------

Name of Guardian	Relationship of Guardian to child(ren)	Full Address (Street address & Country)
------------------	--	---

Phone	PO Box & KY	Email Address
-------	-------------	---------------

FINANCIAL DETAILS (CERTIFIED COPIES OF CORRESPONDING DOCUMENTS MUST BE ATTACHED)

25. Have you or your spouse/civil partner ever applied for any assistance (financial or otherwise) from the Department of Children and Family Services or any other Government Department or Agency? ☐ Yes ☐ No

If Yes, clearly detail circumstances. Use separate sheet of paper if necessary.

DECLARATION

I declare the information contained in this application to be correct to the best of my knowledge and belief and am aware that it is a criminal offence to make a statement or representation that is false in a material fact which I know to be false or do not believe to be true.

Applicant's Signature
Agency signature not acceptable

Date _____

Spouse's/Civil Partner's Signature
Agency signature not acceptable

Date _____



WORC

WORKFORCE OPPORTUNITIES & RESIDENCY CAYMAN
CAYMAN ISLANDS GOVERNMENT

AFFIDAVIT (SPOUSE/CIVIL PARTNER OF A PERMANENT RESIDENT)

To be completed by the Dependant Spouse/Civil Partner and his/her Permanent Resident Spouse/Civil Partner

This affidavit is in support of an application to add my spouse/civil partner to my Residency & Employment Rights Certificate as my dependant pursuant to section 37(16) of The Caymanian Protection Act (2022 Revision).

I _____ of _____
First Name Middle Name(s) Last Name/Surname City and Country

make oath and say as follows:-

1. That I am lawfully married/civil partner to _____
First Name Middle Name(s) Last Name/Surname
(my "spouse/civil partner") and we have been married/civil partners since _____ for _____ year(s) _____ months(s);
Date (DD-MM-YY)
2. That my marriage/civil partnership is not one of convenience as defined in the Caymanian Protection Act (2022 Revision);
3. That my marriage/civil partnership is: (1) stable and intact;
(2) that there are and were no pending divorce proceedings, divorce petitions or separation petitions filed within the duration of the marriage or immediately preceding this application;
4. That I am not living apart from my spouse/civil partner under a: (1) decree of a competent court;
(2) under a deed of separation;
(3) by mutual consent or agreement or any other reason whether voluntary or not;
5. That I had not lived apart from my spouse/civil partner for an aggregate period of three months out of the twelve months immediately preceding my work permit application.

Warning: It is an offence under The Caymanian Protection Act (2022 Revision) for any person to make, cause or allow to be made any return, statement or representation which is false in a material particular and which he knows to be false or which he does not believe to be true. A person found guilty of this offence is liable on summary conviction in respect of a first offence, to a fine of \$5,000.00 and to imprisonment for one year or, in respect of a second or subsequent offence, to a fine of ten thousand dollars and to imprisonment for two years.

By making an application for a Residency & Employment Rights Certificate, you agree to cooperate with the Director of Workforce Opportunities & Residency Cayman (WORC) /Caymanian Status and Permanent Residency Board or its duly appointed agents by providing such information or documents as they may reasonably request in connection with your application.

If the Director of Workforce Opportunities & Residency Cayman (WORC)/Caymanian Status and Permanent Residency Board has reasonable grounds to believe that any fact stated in any application for a Residency and Employment Rights Certificate (including any affidavit sworn in such application) is false in a material particular, the Board or its duly appointed agents may conduct a full investigation in such manner as it deems fit.

I declare that I understand and accept the Warning given above

Signature of Applicant

Date (DD-MM-YY)

Signature Spouse/Civil Partner

Date (DD-MM-YY)

Sworn before me at _____, Cayman Islands, this _____ day of _____ 20____

Name

Justice of the Peace/Notary Public

Signature

Seal

PHOTOGRAPH TEMPLATE APPLICANTS ONLY

Surname (Last Name)

Given Names (First Names)

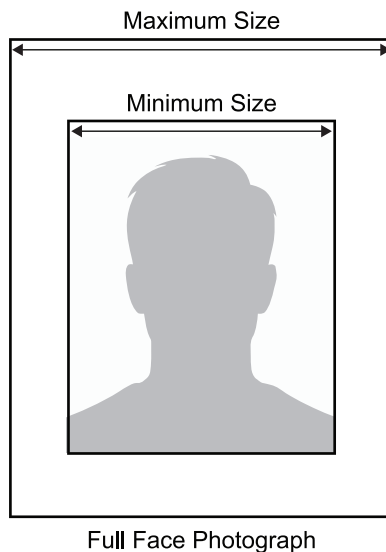
Maiden Name (if applicable)

File Number (if known)
(Also known as "Work Reference Number")

Application Date

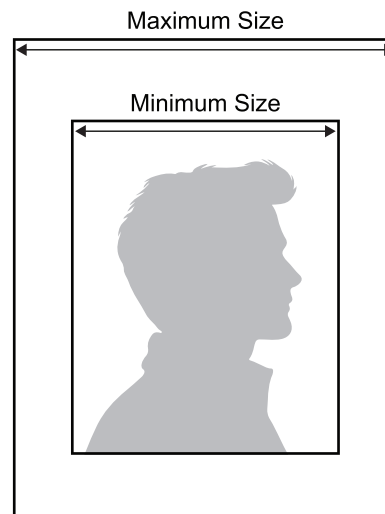
Date of Birth

APPLICANT FULL FACE



Full Face Photograph

APPLICANT PROFILE



Profile Photograph

DO NOT USE STAPLES!

Photographs may be taped or glued to the picture diagrams.

INSTRUCTIONS:

- For Work Permit Grant, Work Permit Renewal, Permanent Residency and Cayman Status applications, provide Full Face Photo (1 photo).
- Print Last Name, First Name(s), and Date of Birth on the back of photograph.
- The photograph must:
 - be a "passport type" photograph
 - be in colour
 - be taken within the past 12 months
 - show full face (shoulders and above)
 - have no head covering
 - have a plain white background
 - be between 45mm by 35mm (1.77 inches by 1.38 inches) and 63mm by 50mm (2.5 inches by 2 inches), see diagram below
 - be unmounted
 - be printed on normal photographic paper
 - if digital, have resolution of at least 800 dpi (dots per inch)
- Blurred photographs will not be accepted.
- Stick-on labels will not be accepted

APPLICATION FOR RERC CHECKLIST FOR SPOUSE/CIVIL PARTNER OF A PERMANENT RESIDENT

THIS LIST IS A SUMMARY OF GENERAL REQUIREMENTS FOR ALL APPLICANTS. THE CAYMANIAN STATUS AND PERMANENT RESIDENCY BOARD OR THE DEPARTMENT OF WORC RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR DOCUMENTATION AS IT SEES FIT.

- ☐ **Cover Letter** - Stating circumstances as to how you and your spouse met signed by both applicant and spouse.
- ☐ **Application Form** - One duly completed application form
- ☐ **Submission Fee (CI\$300)**
- ☐ **Evidence of Marital/Civil Partnership Status** - Certified copies of marriage/civil partnership certificate and/or death & dissolution decree(s) (where applicable if applicant and/or spouse/civil partner was married/civil partner before).
- ☐ **Affidavit** - Completed and signed by the applicant and spouse in the presence of a JP or Notary Public.
- ☐ **Evidence that Spouse/Civil Partner is a Permanent Resident Holder** - Provide photocopy of Permanent Residence Certificate
- ☐ **Applicant's Birth Certificate** - Certified copy of applicant's birth certificate
- ☐ **References** - Three written references from persons who know you. Ensure you included proof of their identity.
Each reference must be in a sealed envelope, signed across the seal by the referee, with the name of the applicant on the outside.
- ☐ **Medical Declaration Cover Letter** - may be no older than 12 months at date of submission.
- ☐ **Photographs** (1 full face and 1 profile with name and date of birth on back) of applicant
- ☐ **Proof of Identity** - Certified copy of passport bio-data page and ID page of applicant and spouse's passports
- ☐ **Employment Letter** For both Application and Spouse letter(s) from employer(s) stating your position(s), length(s) of employment and salary(s). If either of you are not employed, state this in your cover letter.
- ☐ **Bank References** - For Applicant and Spouse. If you do not have a bank account, state this in your cover letter.
- ☐ **Resume and Copies of any Qualifications**
- ☐ **Police Clearance** for Applicant, valid for six (6) months old
- ☐ **Dependant Children** - Certified copies of birth certificates or adoption orders in respect of any dependant children under the age of eighteen, who are not Caymanians, and whom you wish to have added as your dependants
- ☐ **Accompanying Dependant Supplement Form** - To be fully completed and submitted together with copies of all necessary documents requested (if applicable)
- ☐ **DNA** - Male applicants who were not married to the birth mother at the time of the child's birth must obtain a DNA and submit the original results with the application. DNA tests will be accepted from the Cayman Islands, the USA and the United Kingdom. Permission must be obtained from the Board prior to testing in any other jurisdiction.
- ☐ **Proof of Legal Custody** - Male applicants wishing to add their children as dependants and who were not married to the birth mother must submit a Court Order from country of origin of the child granting legal custody. Male applicants who were married to birth mother at the time of child's birth must also submit proof of legal custody together with a certified copy of marriage certificate and subsequent divorce decree from mother. Provide copy of death certificate if applicable. A letter signed by the birth mother giving permission for child to reside with father is not acceptable, *even if it is notarised*.

*All certificates and documents (e.g., birth, marriage, death, divorce, police clearance etc.) which are in a foreign language must be accompanied with an English translation. See online Guidelines for accepted translators.