



# WORC

WORKFORCE OPPORTUNITIES & RESIDENCY CAYMAN  
CAYMAN ISLANDS GOVERNMENT

## APPLICATION FOR RESIDENCY AND EMPLOYMENT RIGHTS CERTIFICATE

### Dependant of a Residency & Employment Rights Certificate Holder

The completed application should be sent to:

The Secretary, Caymanian Status & Permanent Residency Board or The Director of WORC - PO Box 1098, Cayman Islands KY1-1102

PLEASE DO NOT LEAVE ANY QUESTION BLANK. IF A QUESTION DOES NOT APPLY TO YOU, INSERT "NOT APPLICABLE" OR "N/A" IN THE SPACE PROVIDED. RETAIN A COPY OF ALL APPLICATIONS AND ATTACHMENTS PROVIDED TO WORC.

DO NOT USE LIQUID PAPER OR CORRECTION TAPE, IF AN ERROR IS MADE CROSS OUT AND INITIAL THE CHANGE(S) OR USE A FRESH PAGE

### PERSONAL DETAILS OF APPLICANT

1. Surname (Last Name) \_\_\_\_\_ Maiden Name \_\_\_\_\_ Given Names (First Names) \_\_\_\_\_

2. Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender  Male  Female

3. Passport No. \_\_\_\_\_ Date of Issue \_\_\_\_\_ Place of Issue \_\_\_\_\_ Date of Expiry \_\_\_\_\_

4. What is your marital status?

Single  Married  Divorced  Widowed  Civil Partnership  Dissolved Civil Partnership

City & Country of marriage (if applicable) \_\_\_\_\_ Date of marriage (if applicable) \_\_\_\_\_

Have you ever been divorced?  Yes  No Have you ever been widowed?  Yes  No

5. Address \_\_\_\_\_

District \_\_\_\_\_ P.O. Box & KY \_\_\_\_\_ Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

6. Occupation \_\_\_\_\_ Are you currently employed?  Yes  No

If Yes, Name of Employer/Business \_\_\_\_\_

Address \_\_\_\_\_

District \_\_\_\_\_ P.O. Box & KY \_\_\_\_\_ Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

7. Dates and addresses of all places where you have lived for more than 6 months during the past 10 years, if other than stated in reply to question 5.

From	To	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. Dates and addresses of all full time attendance at educational establishments.

From	To	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

# APPLICATION FOR RERC DEPENDANT OF A RERC HOLDER

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## DETAILS OF AGENT (IF APPLICABLE)

9. Agency Name \_\_\_\_\_
10. Mailing Address / PO Box & KY \_\_\_\_\_
11. Contact Name \_\_\_\_\_
12. Telephone/Cell \_\_\_\_\_ Email Address \_\_\_\_\_

## IMMIGRATION / WORK PERMIT HISTORY

13. What is your current immigration status?  a. Dependant of a Permanent Resident - Expiry Date \_\_\_\_\_  
 b. Other - Explain \_\_\_\_\_
14. What is the full name of your parent on which you were allowed as a dependant on his/her permanent residence?  
 \_\_\_\_\_
15. Were you declared on your parent(s) original application for their RERC?  Yes  No
16. What is the effective date on which you were allowed as a permanent resident dependant? \_\_\_\_\_
17. Have you ever had a permit to work in the Cayman Islands?  Yes  No
18. Have you ever had an application for a work permit in the Cayman Islands refused, revoked or not renewed?  Yes  No
19. How long have you been legally and ordinarily resident in the Cayman Islands? \_\_\_\_\_ Years \_\_\_\_\_ Months  
 What date did you become legally and ordinarily resident in the Cayman Islands? \_\_\_\_\_
- Note:** "legal and ordinary residence" is defined in the Immigration (Transition) Act, 2021 as meaning "... a person's uninterrupted voluntary physical presence in the Islands for a period of time without legal impediment (other than a tourist visitor or transit passenger) during which period the Islands are regarded as his normal place of abode for the time being, save that (a) absences abroad of six consecutive months' duration or less for, inter alia, purposes of education, health, vacation or business during such period shall count as residence in the Islands; (b) absences abroad of more than six consecutive months but less than one year shall raise the presumption that there has been a break in residence; and (c) absences abroad for twelve consecutive months or more shall constitute a break in residence."
20. By what Immigration authority did you become legally and ordinarily resident (e.g., dependant on parent's work permit)?  
 \_\_\_\_\_

## CRIMINAL HISTORY

21. (i) Have you ever been arrested or charged with a criminal offence in any country?  Yes  No  
 If you answered yes, please provide details.
- | Nature of Offence | Date  | Location | Verdict and Sentence |
|-------------------|-------|----------|----------------------|
| _____             | _____ | _____    | _____                |
| _____             | _____ | _____    | _____                |
- (ii) Have you ever been convicted of a criminal offence in any country?  Yes  No  
 If you answered yes, please provide details.
- | Nature of Offence | Date  | Location | Verdict and Sentence |
|-------------------|-------|----------|----------------------|
| _____             | _____ | _____    | _____                |
| _____             | _____ | _____    | _____                |
22. Have you ever been required to pay an administrative fine for an offence in the Cayman Islands or other country, other than for a traffic offence? If you answered yes, please provide details.  Yes  No
- | Nature of fine | Date  | Location | Amount CI\$ |
|----------------|-------|----------|-------------|
| _____          | _____ | _____    | _____       |
| _____          | _____ | _____    | _____       |

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23. Have you ever been sanctioned by a professional ethics body, licensing board or any other regulating body? If Yes, provide details.  Yes  No

Nature of Sanction	Date	Location	Reasons
_____	_____	_____	_____
_____	_____	_____	_____

24. Please provide the names of three personal references:

Names of Referees	Phone	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

25. Have you ever been actively involved in politics outside the Cayman Islands?  Yes  No  
 If you answered yes, please provide details.

## DEPENDANT DETAILS (IF APPLICABLE)

26. Do you have any dependants? If Yes, provide details below.  Yes  No

Name	Date of Birth	Nationality	Relationship
_____	_____	_____	_____
_____	_____	_____	_____

27. (i) Has your dependant(s) ever been arrested or charged a criminal offence in any country?  Yes  No  
 If you answered yes, please provide details.

Nature of Offence	Date	Location	Verdict and Sentence
_____	_____	_____	_____
_____	_____	_____	_____

(ii) Has your dependant(s) ever been convicted in a court of law of a criminal offence in any country?  Yes  No  
 If you answered yes, please provide details.

Nature of Offence	Date	Location	Verdict and Sentence
_____	_____	_____	_____
_____	_____	_____	_____

## CAYMANIAN CONNECTIONS

Certified copies of corresponding documents must be attached

28. Do you have any close Caymanian connections?  Yes  No  
 If yes, please provide details below. Use separate sheet of paper if necessary.

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ Relationship \_\_\_\_\_

Address of Caymanian connection \_\_\_\_\_

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## CAYMANIAN CONNECTIONS

Certified copies of corresponding documents must be attached

29. Do you own any property in the Cayman Islands?  Yes  No  
 If yes, please provide details below.

Block	Parcel	Purchase Price (CI\$)
_____	_____	_____
_____	_____	_____

30. Do you have any investments in local businesses? If yes, please provide details below  Yes  No  
 Name of Business \_\_\_\_\_ Amount of Investment \_\_\_\_\_ % of shares owned \_\_\_\_\_

31. What is your total annual income? CI\$ \_\_\_\_\_

32. What is the source of your annual income? \_\_\_\_\_

33. How do you intend to occupy yourself if you are granted permanent residency and employment rights?  
 \_\_\_\_\_

## DECLARATION

I declare the information contained in this application to be correct to the best of my knowledge and belief and am aware that it is a criminal offence to make a statement or representation that is false in a material fact which I know to be false or do not believe to be true.

\_\_\_\_\_  
 Applicant's Signature  
 Agency signature not acceptable

\_\_\_\_\_  
 Date

# PHOTOGRAPH TEMPLATE APPLICANTS ONLY

\_\_\_\_\_  
 Surname (Last Name)

\_\_\_\_\_  
 Given Names (First Names)

\_\_\_\_\_  
 Maiden Name (if applicable)

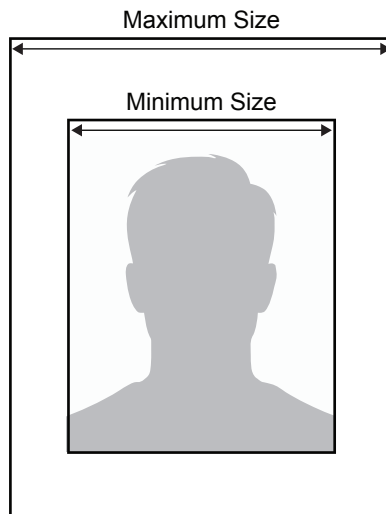
\_\_\_\_\_  
 File Number (if known)  
 (Also known as "Work Reference Number")

\_\_\_\_\_  
 Application Date

\_\_\_\_\_  
 Date of Birth

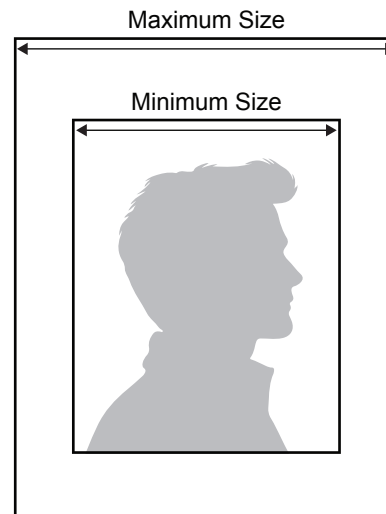
**For a work permit grant, permanent residency or status - provide Full Face and Profile photos.  
 For a work permit renewal - provide Full Face photo.**

## APPLICANT FULL FACE



Full Face Photograph

## APPLICANT PROFILE



Profile Photograph

**DO NOT USE STAPLES!**

*Photographs may be taped or glued to the picture diagrams.*

### INSTRUCTIONS:

- For Work Permit Grant, Permanent Residency and Cayman Status applications, provide Full Face and Profile photos (2 photos).
- For Work Permit Renewal applications, provide Full Face photo (1 photo).
- Print Last Name, First Name(s), and Date of Birth on the back of each photograph.
- The photograph must:
  - be a "passport type" photograph
  - be in colour
  - be taken within the past 12 months
  - show full face (shoulders and above)
  - have no head covering
  - have a plain white background
  - be between 45mm by 35mm (1.77 inches by 1.38 inches) and 63mm by 50mm (2.5 inches by 2 inches), see diagram above
  - be unmounted
  - be printed on normal photographic paper
  - if digital, have resolution of at least 800 dpi (dots per inch)
- Blurred photographs will not be accepted.
- Stick-on labels will not be accepted

# APPLICATION FOR RERC CHECKLIST FOR DEPENDANT OF A RERC HOLDER

THIS LIST IS A SUMMARY OF GENERAL REQUIREMENTS FOR ALL APPLICANTS. THE CAYMANIAN STATUS AND PERMANENT RESIDENCY BOARD OR THE DEPARTMENT OF WORC RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR DOCUMENTATION AS IT SEES FIT.

- Cover Letter**  
Stating when applicant was allowed as a dependant, including any relevant information you wish the Board to know about yourself and what occupation you wish to be employed in, or, if you will be continuing your education as a full time student and do wish to be employed at this time.
- Application Form**  
One duly completed application form
- Submission Fee (CI\$300)**
- Proof of Dependant Status**  
Photocopy of parent's RERC naming you as an allowed dependant
- Proof of Legal and Ordinary Residence for Required Period**  
Letters of attendance and enrollment from all schools attended in the seven (7) years Immediately prior to the application
- Applicant's Birth Certificate**  
Certified copy of applicant's birth certificate
- Dependant Children**  
Certified copies of birth certificates or adoption orders in respect of any dependant children under the age of eighteen.
- Accompanying Dependant Information Supplement (RAD)**  
To be fully completed and submitted together with copies of all necessary documents requested.
- DNA**  
Male applicants who were not married to the birth mother at the time of the child's birth must obtain a DNA and submit the original results with the application. (DNA tests will be accepted from the Cayman Islands, the U.S.A. and the United Kingdom. Permission must be obtained from the Board prior to testing in any other jurisdiction)
- Proof of Legal Custody**  
Male applicants wishing to add their children as dependants and who were not married to the birth mother must submit a Court Order from country of origin of the child granting legal custody. Male applicants who were married to birth mother at the time of child's birth must also submit proof of legal custody together with a certified copy of marriage certificate and subsequent divorce decree from mother. Copy of death certificate if applicable. A letter signed, or notarized and signed by the birth mother giving permission for child to reside with father is not acceptable.
- References**  
Three written references from persons who have known you for at least 3 years together with proof of their identity. Each reference must be in a sealed envelope, signed across the seal by the referee, with the name of the applicant on the outside.
- Original Medical Declaration Cover Letter**  
The Medical cover letter may be no older than one year, of submission of the application.
- Photographs**  
1 full face and 1 profile with name and date of birth of applicant on back
- Proof of Identity**  
Certified copy of passport bio-data page of applicant and spouse's passports
- Employment Letter** (stating your position, length of employment and salary)  
For applicant and spouse. \*If not employed - please state same in your cover letter
- Bank References**  
For Applicant and Spouse. If you do not have a bank account, state this in your cover letter.
- Police Clearance**  
For applicant - original signed and sealed - valid for six (6) months only.

\*All certificates and documents (e.g., birth, marriage, death, divorce, police clearance etc.) which are in a foreign language must be accompanied with an English translation. See online Guidelines for accepted translators.